



Article I – Name and Purpose

- Section 1. The name of this organization shall be the "Central Oregon Master Gardener™ Association" (COMGA), a chapter of Oregon Master Gardener™ Association (OMGA)
- Section 2. The purpose of this organization shall be:
- To Teach sustainable gardening practices which have their foundation in research-based information.
 - To Support the OSU Extension Service horticulture program in Crook, Deschutes and Jefferson counties.
 - To Promote the OSU Extension Service Master Gardener program in Central Oregon and statewide.
- Section 3. COMGA is a non-profit 501(c)(3) organization subject to the general supervision and control of the Oregon Master Gardener Association.
- Section 4. Political agendas shall not be promoted at COMGA meetings or activities.

Article II – Membership

- Section 1. Membership shall be voluntary.
- Section 2. There are three categories of General Membership:
- Active Membership: Individuals who have successfully completed the Master Gardener training of the Oregon State University Extension Service and have met annual recertification requirements. Only Active Members have voting rights and are eligible to hold office.
 - Associate Membership: Individuals who have successfully completed the Master Gardener training of the Oregon State University Extension Service and are currently not re-certified but wish to further the objectives of the Master Gardener program. Associate Members have no voting rights and are not eligible to hold office.
 - Honorary Membership: Current year Master Gardener trainees, individuals who are Oregon State University Extension staff engaged in the Master Gardener program and those persons designated by COMGA as Honorary members. They have no voting rights and are not eligible to hold office.

Article III – Fiscal Year and Dues

- Section 1. The fiscal year shall be January 1st through December 31st.
- Section 2. Active and Associate members shall pay dues.

Article IV – Board Members

- Section 1. The Board shall consist of elected officers and appointed members.
- a. Elected officers: President, Vice-President, Secretary, Treasurer, Historian, State Representative and Alternate State Representative.
 - b. Appointed members: Parliamentarian, Communication Liaison and Membership Coordinator selected by the President and approved by a Quorum of the Board.
 - c. Immediate Past President shall be a member of the Board.
 - d. A representative from the Extension Office shall act as an Ex-Officio member.
 - e. Two members may share a Board position. Only one may vote and voting responsibilities shall be shared throughout the term at their discretion.
 - f. Order of succession of officers is President, Vice-President, Secretary and Treasurer.
- Section 2. Board power and limitations shall be defined in the Association's Policies and Procedures.
- Section 3. Terms of office shall be one year. Any Board member may be re-elected or reappointed.
- Section 4. All Board members are responsible to the OSU Extension personnel responsible for the Master Gardener Program and COMGA.
- Section 5. The duties of the Board members shall be as described in the Association's Policies and Procedures.
- Section 6. Board members shall not receive salaries for their Board services, but may be reimbursed for expenses related to Board service.
- Section 7. Removal of an officer or Board member shall be addressed in a closed Board session and decision made by a two-thirds vote of the entire Board.

Article V – Meetings

- Section 1. General membership meetings shall be held at least 4 times a year.
- Section 2. All meetings shall be conducted in accordance with Robert's Rules of Order with the assistance of the Parliamentarian as necessary.
- Section 3. Board meetings shall be held monthly, except December, on a day that is acceptable to all Board members. Board meetings will be announced in the Association newsletter and/or online, and open to all current COMGA members.
- Section 4. Additional meetings may be called by any Board member with advanced notice given.
- Section 5. Any decision required by law of the Board Members can be made in writing or by email if 100% of the Board Members respond with an affirmative "yes" vote. A printed record of each Board member's email or written vote must be kept in the Association's official records. If any Board Member votes "no", abstains, or fails to vote, then the motion fails to pass.

Article VI – Elections

Section 1. Officers shall be elected by a simple majority. Active Members may cast their ballots in person at a special session; by proxy to another Active Member; or by sending their vote in e-mail to the Vice President for Master Gardener Education.

New officers will be installed at the Recognition Banquet and assume office January 1st.

- a. November and December shall be transition months where old and new officers work together.

Section 2. Officer vacancies occurring before term expiration shall be filled by a Quorum vote of the Board.

Article VII – Amendments

The bylaws may be amended at any General Meeting by a two-thirds vote of the members present. The amendment must have been approved by the Board and posted in the most recent Association newsletter and/or on-line.

September 23, 2006 – Committee: Betty Faller, Rocky Bessette and Toni Stephan

Amended: January 20, 2007

August 29, 2009 – Committee: Betty Faller, Rocky Bessette, Toni Stephan, Pat Kolling, Chris Miao, Bev Henneous

Amended: October 17, 2009

January 26, 2011 – Committee: Betty Faller, Rocky Bessette, Toni Stephan, Pat Kolling, Chris Miao, Bev Henneous, Vicky Kemp.

Amended: March 19, 2011

Amended: May 2, 2013 – Committee: Betty Faller, Rocky Bessette, Pat Kolling, Karen Williams, Vicky Kemp, Margaret Marshall, Diana Hardin, Nancy Glick

Approved: June 15, 2013

Amended: September 7, 2017 – Committee: Vicky Kemp, Jeanine Johnson, Diana Hardin

Approved: October 21, 2017

Approved: October 26, 2019