CENTRAL OREGON MASTER GARDENER ASSOCIATION

Leave the receipt with the money in the Treasurer's InBox in Plant Clinic or w Admin Asst in Ext office

Cash received:
$

Checks received:
$

Treas. Received:

Treas. Deposited:

(use the back of this envelope to keep a running count as products are sold)

Money received by: _____

Row Cover ($10/ea) _____ quantity sold $ _____

Soil Thermometers ($5 each) _____ quantity sold $ _____

RC Clamps ($15 ea pkg) _____ qty 1/2" sold _____ qty 3/4" sold $ _____

Other _____ $ _____

(describe source: dues, sponsor, t-shirts etc)

TOTAL AMOUNT ENCLOSED $ _____

CREDIT/DEBIT CARD SALE TOTALS $ _____

(use the back of the envelope to record last name & amount of CC/DC sales)

Checks should be made out to C.O.M.G.A.

Include Extension receipts in the envelope for the COMGA Treasurer

All money received in the Plant Clinic <u>must</u> be receipted by Extension staff

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